

## Site Council Meeting Minutes

August 22, 2013

2:30 Ponderosa Library

Attendees: Gina Lefebvre, Tom Taylor, Donna Carr, Tim Hull, Kelly White, Mike Thompson, Jammie Herl, Mary Foy, Becki Nevel

1. Meeting called to order at 2: 38 by Tom Taylor
2. Approval of May's minutes
  - a. Jammie Herl made a motion to approve the minutes, Tim Hull seconded. Motion approved.
3. Training
  - a. Video will be shown at the next Site Council meeting
4. Parent Volunteer Form
  - a. Tom had an issue with signing each form because it gives the impression that he's doing a background check on parents. He stated that the words "Approval of principal's signature" imply that he did a background check and will subsequently vouch for each parent. Tom has not signed any of the ones he has received so far this school year.
  - b. Tom proposes to remove the approval line on the bottom part of the form
  - c. The August 22 form (in the handout) is the amended form that Tom would like to see replace the original—has not replaced the original yet.
  - d. Forms were not sent home in packets. It was discussed that they are to be kept in the office in an envelope and handed out as needed.
5. CST Results
  - a. Detailed info in the handout (3 different ones: #1 CST, #2, CMA, #3 CAPA)
  - b. Tom recommends looking at the bar graph in order to gauge a student's results
6. Two new teachers—Yvonne Holland 4<sup>th</sup> grade, Lisa Singer 1<sup>st</sup> grade, Laurie Teague has resigned her position as our resource teacher. Will need to hire a new teacher
7. Title 1 Update
  - a. Handout provided (letter by Karen Quillen-Lancy)
  - b. Last year was a good year, despite budget cuts
  - c. Number of students served (323)—great added support to what happens in the classroom
  - d. Still looking for a .5 Title 1 teacher and a .8 Resource teacher and an aide for the Intervention Program
  - e. Tom brought up the great job the intervention team is doing at the school
  - f. Average API over a 4 year period is 809; DIBELS Benchmark has gone up each year. Lots of growth across all grade levels.
8. Uniform Complaint Procedures
  - a. Handout details the process parents would go through if they had a complaint. If there is a complaint, the parent would start with the form. Form can be found on the website and posted in every classroom and can be obtained in the office.

9. District Advisory Committee
  - a. We need two volunteers to be on the Committee and sit in a meeting once a month with Superintendent Byland. Gina Lefebvre expressed interest. Discussion will be put on hold until next month's meeting when we can establish who else is interested.
10. Unfinished Business--none
11. New Business—none
  - a. Tom shared that Ponderosa has 474 students this year, which is more than last year. Some second and fifth grade students had to be moved to Paradise Elementary School. First grade is the only open grade level at this moment. Off to a good start.
12. Becki Nevel made a motion to adjourn. Donna Carr seconded. Motion approved. Meeting adjourned at 3:04.